

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF BACKUS, CASS COUNTY, MN. DECEMBER 3, 2012 7:00 PM

CALL TO ORDER: The meeting was called to order by Mayor Dwight Heim at 7:02 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: Council members present: Mayor Heim, Braker, Thomas, Borst

CONSENT AGENDA:

MOTION: A motion was made by Thomas and seconded by Braker to approve the consent agenda. All in favor. Motion carried.

MAYOR'S REPORT:

The Mayor took a moment to recognize Dale Vredenburg for his years of service as police officer and maintenance employee for the city. Vredenburg was presented two gift cards from local businesses as a token of appreciation from the city.

The Mayor then asked for a motion to certify election results.

MOTION: A motion was made by Borst and seconded by Thomas to certify the 2012 election results as per the reports provided by the Cass County Auditor's Office. All in favor. Motion carried.

WATER/WASTEWATER REPORT: Lee Bundy of the Pine River Sanitary District was present to report to the council that a recirculation pump in the pumphouse for the water tower needed replacing. This repair is taking place next week and the city's water will be off for about 10 minutes. He also mentioned that the pumphouse remodel has not begun as of yet.

As part of the waste water project, the city needs to acquire a loan for \$503,000 as per a requirement of Rural Development. The following Resolution 2012-20 was presented.

MOTION: A motion was made by Thomas and seconded by Borst to adopt **2012-20 Loan Resolution**. All in favor. Motion carried.

PUBLIC FORUM: No comments.

POLICE REPORT: Pine River Police Chief Paul Sand reported 12 calls within the City of Backus. He also reminded the council that houses in the city need to be visibly numbered for identification purposes, especially in the case of an emergency.

FIRST RESPONSE: No report.

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FIRE DEPARTMENT: Chief Flier was present to report that there were 36 fires this past year. Also that there is a live house burn scheduled south of Backus for training purposes. Flier also informed the council that he would be stepping down as chief at the end of the month.

STREETS AND PARKS: No report.

AIRPORT: Recently, the Minnesota Pollution Control Agency did an inspection at the airport and a UST Cathodic Protection System evaluation was performed. A repair is necessary to comply with MPCA requirements.

MOTION: A motion was made by Borst and seconded by Braker to approve \$789 in repairs for the airport to be performed by Lakewood Petroleum Services. All in favor. Motion carried.

CITY CLERK'S REPORT: The clerk reported to the council that there was a \$7,252.00 savings in the budget for 2013 by hiring Pine River Area Sanitary District to handle maintenance for the city. The clerk recommended that there be a budget adjustment moving that savings to street maintenance for the continued preservation of streets.

MOTION: A motion was made by Borst and seconded by Braker to approve the \$7,252 amendment to the 2013 budget increasing street maintenance and decreasing maintenance costs. All in favor. Motion carried.

The clerk stated that making the aforementioned adjustment would have no effect on the levy amount from the budget meeting and that the council needed to approve the final levy for certification with Cass County. Resolution 2012-21 was presented.

MOTION: A motion was made by Thomas and seconded by Borst to adopt **Resolution 2012-21 Approving the 2013 Final Levy**. All in favor. Motion carried.

The following year end transfers were presented to the council:

\$21,000 from Water Utility Fund to Water Capital Outlay
\$50,000 from Sewer Utility Fund to Sewer Capital Outlay
\$ 600 from Fire Department Fund to General Fund (Clerk's Time)
\$10,000 from Fire Department Fund to Contingency Savings
\$22,000 from Fire Department Fund to Relief Association
\$ 2,000 from General Fund to Future Maintenance Vehicle CD
\$ 4,000 from General Fund to Future Street Repairs CD

MOTION: A motion was made by Braker and seconded by Thomas to approve the year end fund transfers as presented to the council. All in favor. Motion carried.

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MAINTENANCE REPORT: No report.

ZONING: No report.

EDA: The clerk presented a proposal from Pro-Build Installed Services of Pequot Lakes to install an additional foot of loose blow insulation in the Backus Senior Townhomes. This will compliment the boiler repairs from last fall to save on heating costs.

MOTION: A motion was made by Braker and seconded by Borst to approve the installation of insulation at the townhomes by Pro-Build of Pequot Lakes in the amount of \$2,450.00. All in favor. Motion carried.

The clerk provided an update on the tenant who has a son who is under the age of 55 living in her unit. He was informed that the tenant's son had moved out and was going to confirm that was the case. However, the council said that the tenant's son is to vacate immediately if he already hasn't, as he refuses to sign a background check authorization.

GENERAL GOVERNMENT:

The council was presented with **Resolution 2012-22 Acknowledging Donations from Backus Lions and Backus Legion.**

MOTION: A motion was made by Borst and seconded by Braker to adopt Resolution 2012-19. All in favor. Motion carried.

MOTION: There being no other business to come before the council, a motion was made by Braker and seconded by Borst to adjourn the meeting at 8:11 p.m. All in favor. Motion carried.

Signed: _____
Jeff Turk, City Clerk/Treasurer

Signed: _____
Dwight Heim, Mayor